



## Recognition in the Workplace: Improving Attendance

Employees who feel valued and recognized for the work they do are more likely to come to work.

Celebrate employees on your team who have excellent attendance, who have made a significant improvement, or if the team has met an attendance goal.

Ask employees how they would prefer to be recognized. Some employees don't like the attention of a public announcement. If you have an employee who chooses less fanfare, respect their choice and adjust your recognition accordingly.

### Here are some simple ways to recognize employees and teams:



Small gifts like a coffee card or a plant



Merchandise from the KP Brand Store



Thank you notes or verbal thanks



Team parties, potlucks, or virtual celebrations



Appreciation board for all employees to recognize one another



Use huddles or UBT meetings as opportunities to express appreciation for each other



Log on to HRconnect for easy step-by-step directions to send a [praise badge](#) in Microsoft Teams